

The following general terms and conditions apply to the Executive MBA of HEC Lausanne (EMBA)

1. Introduction

The EMBA programme is under the direction of the faculty of HEC | UNIL and collaborates with the “Formation Continue UNIL-EPFL” (FCUE) for the registration and accounting processes.

The EMBA programme offers two focus areas: the Management & Corporate Finance focus and the Healthcare Management focus. When applying, the participant is required to select one of these focus areas.

2. Programme applications

The admissions committee of the EMBA decides whether or not to accept a candidate, based on the fulfilment of the requirements, the suitability of the candidate's profile and any other selection criteria deemed relevant for the programme. In addition, the participant also has to be admitted by the FCUE.

3. Application fees

All fees are expressed in Swiss francs. Payment must be made no later than 30 days after the billing date, except for the first instalment which is due before the start of the programme, according to the deadline indicated in the acceptance letter.

4. Cancellation of an application

Should the participant have already paid the first instalment when withdrawing his application and then wishes to activate it again for the next intake, the Executive of the EMBA, in conjunction with the FCUE can approve and authorize the deduction of this amount from the balance of the tuition fees.

The amount of the first instalment can only be carried over once, to the following year. From the second year of deferral, this amount will not be refundable when applied to any subsequent year's tuition fees. Consequently, the candidate who withdraws his application in two consecutive years will have to pay all tuition fees when applying in the third year.

5. Number of participants

The EMBA can stipulate a minimum and/or maximum number of participants per programme or focus area. The EMBA can also decide to postpone or cancel a focus area if this minimum is not achieved.

6. Programme organisation

The EMBA may reschedule or cancel a programme or a focus area. If a programme is postponed, the application is still valid. If a programme is cancelled or the participant is unable to attend the rescheduled programme, the EMBA will reimburse the first instalment received but cannot be held liable for the payment of any compensation whatsoever.

7. Absences

Complete or partial absence from a programme cannot be made up and participants cannot claim any rights to the reimbursement of programme fees.

8. University degree

The degree obtained is issued by the “Université de Lausanne”. Depending of the chosen focus area,

the diploma obtained is titled "Executive MBA". Only participants who have passed the evaluations requirements according to the EMBA rules & regulations and directives may receive this diploma.

9. Limitation of the EMBA's liability

Under no circumstances whatsoever can the EMBA be held responsible for the technical failure of equipment or for its failure for any other reason. The EMBA cannot be held responsible for the theft of any personal belongings of participants that may occur during the programme held on the UNIL campus or other premises.

10. Intellectual property

The EMBA professors, lecturers and partners are the sole owners of all intellectual property rights for all programme content in whatever form it may take (written, electronic, oral). The usage of such content for commercial purposes is strictly forbidden. Any exception to these regulations requires written consent from the EMBA and the author of the content.

11. Modification of programmes and fees

The EMBA reserves the right to modify its programmes and fees at any time without prior notification.

12. Legal jurisdiction

All legal matters pertaining to the EMBA are subject to Swiss law. The legal jurisdiction area is Lausanne.

13. Amendment of the present terms

The EMBA reserves the right to amend the present general terms and conditions at any time and without prior notification.

These terms and conditions are effective as of 1st December 2014