**Doctoral Training in Public Administration**

**Training Plan - Learning Agreement**

To complete in your working language

**Doctoral candidate**

|  |  |
| --- | --- |
| Family Name |  |
| First name  |  |
| University |  |
| Faculty |  |

|  |  |
| --- | --- |
| Thesis title (will be published on the website) |  |
|  |  |

**Doctoral Training – Learning Agreement**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Courses** | **Topic** | **Institution**  | **Credits offered**  | **Scheduled** | **Credits obtained** | **Validation** |
| **Part 1 : Theory or Specific Issues** |
| Compulsory | Public Administration: History and Evolution | IDHEAP, Lausanne | 1.5 |  |  |  |
| Compulsory | Comparative Public Administration | IDHEAP, Lausanne | 1.5 |  |  |  |
| Selected course 1 |  |  |  |  |  |  |
| Selected course 2 |  |  |  |  |  |  |
| Selected course 3 |  |  |  |  |  |  |
| Selected course 4 |  |  |  |  |  |  |
| … |  |  |  |  |  |  |
| **Total credits for part 1** |  | **9** |  |  |  |
| **Part 2: Methods** |
| Compulsory | Methodology and Research Design | IDHEAP, Lausanne | 1.5 |  |  |  |
| Selected course 1 |  |  |  |  |  |  |
| Selected course 2 |  |  |  |  |  |  |
| Selected course 3 |  |  |  |  |  |  |
| … |  |  |  |  |  |  |
| **Total credits for part 2** |  | **6** |  |  |  |

|  |
| --- |
| **Part 3: Academic activities** |
|  |  | **Institution**  | **-** | **Scheduled** | **Completed** | **Validation** |
| Activity 1 |  |  | - |  |  |  |
| Activity 2 |  |  | - |  |  |  |
| Activity 3 |  |  | **-** |  |  |  |
| Activity 4 |  |  | **-** |  |  |  |

|  |
| --- |
| **Part 4: Reporting (Doctoral symposia)** |
| **Topic** | **Institution** | **Scheduled** | **Completed** | **Date of validation** |
| Follow-up 1 (Suivi 1) |  |  |  |  |
| Follow-up 2 (Suivi )2 |  |  |  |  |
| … |  |  |  |  |
| Preliminary Thesis Meeting (Pre-colloque) |  |  |  |  |
| Thesis Meeting (Colloque) |  |  |  |  |
| Defense (Soutenance publique) |  |  |  |  |

**Rights and Obligations**

1. In agreement with his/her thesis supervisor, the doctoral candidate will determine the courses and activities to follow in his/her doctoral training. He/she will regularly update this list according to the evolution of his/her research
2. He/she is committed to actively following the planned courses and informing the director of the doctoral training programme in the event any of the planned courses are not taken.
3. For all courses not directly organised by the doctoral training programme in Public Administration, he/she will submit documentation about each course (certificates, programs, publications) for recording to the director of the doctoral training programme.
4. When determining the candidate’s training plan, the candidate must ensure the funding prior to any attendance of courses, conferences, or congresses.

|  |  |  |
| --- | --- | --- |
| Doctoral candidate: | Thesis supervisor : | Director of the doctoral training programme: |
|  |  |  |

Date Date Date