



HEC LAUSANNE

international exchanges fact sheet 2019-2020



HEC Lausanne

www.unil.ch/hec

HEC Lausanne, the Faculty of Business and Economics of the University of Lausanne (UNIL), is located in a unique and safe environment by Lake Geneva with the Swiss Alps as a backdrop. Public transport connects the campus to the city centre in just 10 minutes. The campus also has exceptional sporting and leisure facilities as well as fast and easy transport connections to Geneva's international airport and all major European cities.

how to contact us?



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www.unil.ch/hec/exchange

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academic calendar

autumn semester	Welcome day (compulsory) First day of classes Last day of classes Examination session	Thursday, September 12, 2019 Tuesday, September 17, 2019 Friday, December 20, 2019 Friday, January 10, 2020 to Saturday, February 1, 2020
spring semester	Welcome day (compulsory) First day of classes Easter break Last day of classes Examination session	Friday, February 14, 2020 Monday, February 17, 2020 Friday, April 10, 2020 to Friday, April 17, 2020 Friday, May 29, 2020 Tuesday, June 8, 2020 to Saturday, July 4, 2020
retakes	Examination session	Monday, August 17, 2020 to Saturday, September 5, 2020

More information: www.unil.ch (select: Academic Calendar)

deadlines

Nomination deadlines for coordinators

Application deadlines for exchange students

autumn semester

Faculty / UNIL agreements, QTEM overseas

March 31, 2019

June 30, 2019

SEMP (Swiss-European Mobility Program, ex-Erasmus), Swiss Mobility, QTEM Europe

May 31, 2019

June 30, 2019

spring semester

All agreements

October 15, 2019

October 31, 2019

Exchange students should be nominated by the coordinator of international programs at their home university via email (gender - first name - last name - semester(s) of study - study level - email address of the student).

Language requirements



Language of instruction

Bachelor programs are taught in French with a selection of courses in English. At the Master level courses are mostly in English.

Language requirements

Students are not required to pass any language proficiency test. A minimum level of B2 according to the "Common European Framework of Reference for Languages" is expected in French and/or English depending on the language of instruction of the courses attended by the student.

French courses

School of French as a Foreign Language: www.unil.ch/fle

Cours de vacances: www.unil.ch/cvac



course registration and academic information



Study programs

BSc in Management
BSc in Economics

MSc in Actuarial Science
MSc in Information Systems
MSc in Economics
MSc in Finance
MSc in Management
MLaw in Law and Economics

QTEM program

Courses

Bachelor exchange students are allowed to take courses only in the 2nd and/or 3rd year of the Bachelor program (undergraduate). In order to attend Master courses (graduate), exchange students must have completed a Bachelor's degree or a minimum of 3 years' specialized study (a minimum of 180 ECTS credits). Some courses may require specific prerequisites and the approval of the Master programs director.

General course catalogue

<http://hec.unil.ch/hec/timetables/index.html>

List of courses for exchange students

www.unil.ch/hec/exchange/choice-of-courses

Courses outside HEC Lausanne

An exchange student registered at HEC Lausanne is allowed to take courses in the other faculties of the University. A limited number of courses at the EPFL (Ecole Polytechnique Fédérale de Lausanne) are also open to students on request at the beginning of the semester.

Registration

Students do not have to register to attend the courses, except for a few mentioned in the syllabus. However registration for exams is mandatory.

Registration dates for exams: www.unil.ch/hec/exchange/exams

Exchange students are expected to take their exams during the official exam session in the same conditions as regular students.

Format of examinations

Written, oral or seminar

Full time course load

30 ECTS credits per semester (14 weeks of classes)

Transcripts

An official transcript is mailed to the Exchange Coordinator of the home university approximately two weeks after the end of the examination session.

grading system

UNIL grades (0-6 scale)	ECTS grades	Definition
6	A	Excellent
5.5	B	Very good
5	C	Good
4.5	D	Satisfactory
4	E	Pass
3/3.5	FX	Fail
1/1.5/2/2.5	F	Fail
0		Unjustified absence at the exam or cheating



Living costs



The minimum cost of living for a student is approximately CHF 1'950 per month. This includes food and personal care, housing, health insurance, books and school supplies.

Accommodation: Residence halls off-campus, rooms in private homes and shared apartments with other students. The cost is minimum CHF 600 to 800 per month.

More information: www.unil.ch (select: Admission > FAQ & useful information > Pratical > Living costs and study costs)

accommodation

UNIL does not have on-campus student housing. We recommend that exchange students try finding a room as soon as possible as there is a shortage in accommodation in the Lausanne area.

Students who wish to live in an off-campus residence hall should contact the Fondation Maisons pour Étudiants (www.fmel.ch). They should indicate that they are exchange students.

Students may ask for information about other housing options at the Social Affairs and Student Mobility Service (SASME) of the UNIL (www.unil.ch/sasme).

health insurance

CHF 150 - CHF 300 per month.

Foreign students in possession of a residence permit for more than 3 months must be insured with one of the health insurance companies officially recognised by the Swiss authorities. However, if a student already has foreign health insurance, a request for exemption can be addressed to the "Office vaudois de l'assurance-maladie OVAM" (www.vd.ch/ovam). This request can be made only in cases where contracting Swiss health insurance would impose a double financial burden on the student and as long as the foreign health insurance guarantees identical coverage to that prescribed by the Swiss law on health insurance (LAMal).

Upon arrival in Switzerland, students should be able to certify that they have successfully completed this procedure; otherwise, they will have to take out an insurance policy in Switzerland.

student services

Information for exchange students: www.unil.ch/international

Xchange (International exchange Erasmus student network) organizes trips and social activities: <http://unil.esn.ch> / email: xchange@unil.ch

Computer facilities including WiFi: www.unil.ch/ci

Sport facilities: <http://sport.unil.ch>

Libraries: www.bcu-lausanne.ch